	ADMINISTRATIVE POLICIES AND PROCEDURES State of Tennessee Department of Correction	Index #: 404.11	Page 1 of 3
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Approved by: Gayle Ray			
Subject: MANDATORY SEGREGATION			

I.   AUTHORITY: TCA 4-3-603 and TCA 4-3-606.

II.   PURPOSE: To establish uniform procedures governing the assignment of inmates to mandatory segregation.

III.   APPLICATION: Director of Classification Programs, Wardens, institutional staff, and inmates.

IV.   DEFINITIONS:

A.   Mandatory Segregation: Assignment to maximum security housing of those inmates committed to the Department under the sentence of death or in the physical custody of the Department by court order for safekeeping.

B.   Protective Custody Segregation: The purposeful separation of safekeeping inmates from the general Tennessee Department of Correction (TDOC) inmate population who do not appear to pose risk of harm or escape.

C.   Safekeeping: Defendants court-ordered to TDOC physical custody who have not been adjudicated and/or formally sentenced.

V.   POLICY: Inmates who are sentenced to death or housed in the TDOC for the purpose of safekeeping shall be assigned to mandatory segregation; safekeeping inmates may be assigned to protective custody for segregation purposes where security threats are not evident.

VI.   PROCEDURES:

A.   Inmates with a sentence of death shall be:

1.   Assigned to a TDOC facility by the Director of Classification Programs/designee.

2.   Designated as maximum custody and assigned to mandatory segregation on LIBD.

3.   Received in compliance with Policy #401.02 (including the assignment of a TDOC number if such does not exist and the establishment of the inmate institutional file).

4.   Accepted by the receiving facility only when accompanied by appropriate and complete judicial documents.

5.   Oriented in compliance with Policy #404.05.

6. Initially classified in accordance with Policy #401.04.

7. Reviewed annually thereafter in compliance with Policy #401.05.

8. Reclassified to an appropriate custody level and/or facility upon official notification by TDOC General Counsel and Sentence Information Service staff that the sentence of death has been voided and a new sentence ordered.

B. Safekeeping inmates shall be:

1. Assigned to a TDOC facility by the Director of Classification Programs/designee.

2. Admitted to RMSI (males), TPFW (females), or DSNF (males) and placed under mandatory segregation if transferred from a jail for the following reasons:

   a. Escape/attempted escape from a local facility

   b. Violent/assaultive conduct

   c. Pending trial for first degree murder

3. Admitted to MCCX (males), TPFW (females), or DSNF (males) and placed under protective custody segregation if transferred from a jail for the following reasons:

   a. Protection needs

   b. Health/mental health purposes if DSNF (males) is not designated by the Director of Classification Programs/designee

4. Segregated from the general TDOC population and managed according to Policy #506.16; Policy #404.09 will not apply.

5. May be transferred to DSNF from MCCX or RMSI when indicated for health/mental health reasons as determined and arranged by the staff of the facilities.

6. Processed in accordance with Policy #506.13, Identification of Inmates, but all records shall be maintained by the institution and not forwarded to the TBI.

7. Shall not be classified nor assigned to programs.

8. Released per the court of jurisdiction upon receipt of valid court order.

C. When permanently transferred or released, LIBD shall be terminated by the sending facility.

D. Additional information providing operational guidance is contained in the *Classification User's Guide.*

VII. <u>ACA STANDARDS</u>: 4-4285.

VIII. <u>EXPIRATION DATE</u>: February 1, 2014.